

## PROGRAMME OF WORK FULL COUNCIL TRANSFORMATION

Members have included Full Council Transformation as part of the Overview and Scrutiny (O&S) Work Programme for 2018 / 19. The purpose of this briefing note is to provide some options of areas that the Committee may wish to scrutinise. The table below shows the timetable of actions and dates. The Committee may wish to highlight a few for their review and then Members of the Committee can then work together to produce a scope for their work which can be dealt with by officers.

August 2018	<ul style="list-style-type: none"> <li>• Council Decision</li> <li>• Programme Launch</li> <li>• Detailed design workshops</li> <li>• Set up change network</li> </ul>
September 2018	<ul style="list-style-type: none"> <li>• Draft target operating model complete</li> <li>• 17 September: consultation begins</li> <li>• Change resilience workshops for staff</li> </ul>
October 2018	<ul style="list-style-type: none"> <li>• 17 October : consultation ends</li> <li>• Final target operating model published</li> <li>• Job application and interview training</li> <li>• Phase one recruitment starts</li> </ul>
November 2018	<ul style="list-style-type: none"> <li>• Phase One recruitment</li> </ul>
December 2018	<ul style="list-style-type: none"> <li>• Phase One transition planning</li> </ul>
January 2019	<ul style="list-style-type: none"> <li>• Phase One transition and staff training</li> <li>• New support services service desk platform ready</li> </ul>
February 2019	<ul style="list-style-type: none"> <li>• Rollout Windows 10 devices to Phase one teams</li> <li>• Phase one transition, training and go live</li> </ul>
March 2019	<ul style="list-style-type: none"> <li>• Job application and interview training</li> <li>• Digital platform ready for configuration</li> </ul>
April 2019	<ul style="list-style-type: none"> <li>• Phase two recruitment begins</li> </ul>
May 2019	<ul style="list-style-type: none"> <li>• Phase two recruitment</li> </ul>
June 2019	<ul style="list-style-type: none"> <li>• Phase two recruitment</li> <li>• New telephony system live</li> <li>• Phase two transition planning</li> </ul>
July 2019	<ul style="list-style-type: none"> <li>• Phase Two transition and staff training</li> </ul>
August 2019	<ul style="list-style-type: none"> <li>• Phase two transition and staff training</li> <li>• Contact system goes live</li> </ul>
September 2019	<ul style="list-style-type: none"> <li>• Phase two transition and straining</li> </ul>
October 2019	<ul style="list-style-type: none"> <li>• Phase two transition complete</li> </ul>

Please can the Committee review the above list and select the areas they would like scrutinise and then the Programme Sponsor Mr Paul Dodson can arrange to meet with O&S Members to plan the specific programme of work.